

Meeting Minutes
October 3, 2016

Members present:

Ramey Sallaz, Erin Middleton, Mhairi McKay – absent: Cathy Snelson

Also: Jennifer Guy, Jane Lin, Heather Walker and Kimberly Petersen

1. @ 12:14 – Ramey calls meeting to order.

2. Approval of Minutes:

Mhairi moves to approve minutes. Jane seconds. None opposed.

3. Officer's Reports

a. Mhairi McKay-Smith for budget report:

- More membership donations have been received. A few more community sponsorships have pledged support for the FUNd Run.
- We are compliant with AIM for insurance.
- Family breakfast under budget.
- Some mad money spending by teachers has already occurred.
- Mrs. Guy – question at staff meeting. If a family can't afford something, is there a form for filling this out? Mhairi is suggesting using the same form as mad money, but using it as families in need.
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b. Ramey Sallaz for president's report:

- PTA has been talking more with community about FUNd run – so far at nearly \$2800 for sponsors for this event. We'll post these logos on our website for a year, and we'll put up a poster of their logo at PTA events.
- We'll have pedometers @ \$10,000, which has been good with sponsors. Kiwanis put in a grant to cover the cost of pedometers, and we will see in the future if this gets covered.
- Yearbook – hopefully we'll have a yearbook committee next month. If we get an email address, we can have people send photos to this email address. Sarah O'Brien (6th grade LA teacher) might be able to help with organizing this.
- From Mrs. Guy – Nurse Jackie mostly did this last year. If there's a student committee, they could take pictures at different events, led by a parent. Also, potentially there would be a shared folder that teachers could place photos in.
- Jane – will put up information on the website about yearbook (asking for volunteers).
- Ramey – 67 members – 9 new since last meeting.

c. Principal's report

- Sent a notice to staff about carnival and map to the games. Making sure custodial support is there that day. This is something Mrs. Guy will be working on (volunteer vs. working overtime).
- We have to rent the facility for ourselves. Mrs. Guy rented it for Friday evening, all day Saturday and all day Sunday. This piece is organized – no need to pay, but it does need to be arranged.
- Jane – in the past, PTA has arranged with custodians personally on extra time to work for Carnival.

- There is also an issue about nurses at the Carnival – if Nurse Jackie can't come here, a parent might be able to volunteer to cover. This is not a requirement, but an alternative is to call the paramedics – for an event of this size, someone from there will come and hang out free of charge.
- From staff – everyone is excited about the new games.
- Kimberly is looking for making copies, which she can do at Aspen with our PTA account for Carnival.
- Outside Carnival: Thanks for family breakfast.
- Gaga ball pit in the upper playground. Two boy scouts will be doing this as an Eagle Scout project. The boys have to raise money for part of their project, which they will be doing soon (pancake breakfast Nov. 5th). They have to presell 100 tickets, which we can put at a table at Halloween Carnival. Pinon has one and is putting in another one. There's another one at BELC. Rules of game: If someone hits above the knees, they are out, which should help promote a safe game. At some point there will be a need to replace the spinning piece of equipment, but this new program might mean we can put this off for one year. In general, there might be a need of ~\$2000 to replace the piece of equipment. The district signed off on this, and the boy scouts have met with Mr. Hinojosa to mark off an appropriate space.
- Update on teacher evaluations – Principals and Superintendent Steinhaus have met with PED.

4. Report of Committees

- a. Family breakfast review – Mhairi. We could spend more money this year, which we did. All feedback seems pretty positive. Starbucks donated coffee for free, and Ruby K's gave a 50% discount on bagels. Mhairi made a Sam's club run for everything else, plus there was one run to Smith's. If Starbucks and Ruby K's gives us the same discounts, Mhairi recommends \$550 for next year. Mr. Hinojosa helped with music and a slideshow, which also helped.
- b. Book Fair – Cathy Snelson put up a sign-up sheet online, and is working with Mrs. Pittman for setting up, etc. From Mrs. Guy – the books are going to be picked up on the 17th.
- c. Halloween Carnival – Jane. Jane dropped off some flyers Taraka made, and there is a parent volunteer who will put these up around town. There are aprons people can wear for mobile ticket sales. Jane also has game cards to pass out, in addition to a map of where the events will be taking place. Last year we ran out of cards – this year Jane is making 1000. If we run out, Jane will have extra cards for the games, but without prizes, and at a reduced cost per card.

Kimberly – redoing signs. The goal will be to reuse them next year (remind volunteers not to rip signs). Also, two stations for many games instead of one at a time. Also, perhaps there can be tape on the floor (painter's tape is preferred). Mrs. Guy has lots of masking tape, which can be used on the floor as long as it's taken down that night. Also, volunteers can open the windows of the rooms if it gets too hot. Also, itemize donations and give to Mhairi.

Cathy will send out an email letting volunteers know what they can do, how to run games, etc.

Mrs. Guy – can 6th graders help? Consensus seems to be yes, especially with the lower hallway.

Silent Auction plug – ask Mhairi if you want to help. Mrs. Guy will send another email out about how to contribute. Mhairi – asked for \$1-2. Needs: someone to put the baskets together, then someone needs to be there during the silent auction. Could offer Carnival games at a birthday party. Mrs. Guy will get a list this week of what teachers will be offering for the Silent Auction. Heather brought up an idea of a Silent Auction – but there is a concern this might be like a raffle. This might be something to look at for another night (later in the year, such as at Family Reading Night).

Mrs. Guy – make sure to get a permission to distribute form filed with the office, and distribute these in each school.

- d. FUNd Run- Ramey. We're doing great with community partners. Student and family donations are pretty low. Ramey is looking for suggestions on how to better advertise this, and information about incentive. Mrs. Guy sent out newsletters again last night, which might boost numbers. Do prize levels, and do a prize on Thursday (First donation prize). Then on Thursday Mrs. Guy will send out another reminder, and she'll talk to staff about incentives tomorrow. Perhaps a guessing jar (with a t-shirt reward of the closest guess), a bulletin board, and advertising on announcements? Ramey will come Thursday at lunch.

Ordered 100 kids t-shirts as a pop-up shop. We're selling these for \$20 for nonmembers, \$18 for members. They'll be for sale at the Carnival.

- e. Parent-Teacher Conference Lunches- Sign-up sheet online. Another reminder will go out after Carnival.

5. New Business

- a. Approval of Standing Rules:
1st Ramey motions to approve, Mhairi seconds. Motion passes.
- b. No grant requests. 2nd grade will be ordering these sometime soon, and will update these on cost.

Meeting adjourned at 1:18.