

Meeting Minutes  
March 6, 2017

Members present:

Ramey Sallaz, Erin Middleton, Mhairi McKay-Smith, and Cathy Snelson

Also: Jennifer Guy,

1. @ 12:19 – Ramey calls meeting to order.

2. Approval of Minutes:

Erin moves to approve minutes. Mhairi seconds. None opposed.

3. Officer's Reports

a. Mhairi McKay-Smith for budget report:

- Amazon smiles donations ahead from last year
- Case Mesita has reduced donations from \$400 to \$200
- Yearbook orders are coming in
- Waiting on cash from Mr. Hinojosa then will pay Pajarito for ski lessons
- PTA purchased pizza for the Math Counts group
- More mad money is being distributed
- Fixed error on budget with regards to Teacher that earned made money for working the Halloween carnival
- Mrs. Luscher was reimbursed for 2<sup>nd</sup> grade activity

b. Ramey Sallaz for president's report:

- Thanks to all that helped for Parent-Teacher conference lunches
- The PTA will advertise for the Parenting class
- PTA convention is the 1<sup>st</sup> week of May
- No new members in February – 77 members total

c. Principal's report

- Kindergarten roundup is the 1<sup>st</sup> week of April – Ms. Guy will get schedule to PTA so there can representation
- Teachers will finalize school supply list by March 10<sup>th</sup>
- Testing season is beginning
  - SBA Science – 4<sup>th</sup> grade – on the computer – 3 tests – 50 minute sessions
  - PARC – last week of April – 3 language arts, 4 math – 70 minutes max time; average 45-50 minutes – taking place over 2 weeks – test has changed again
  - Is there a need for a QA session for testing?
    - There were 57 families the first year, is there a need?
  - Can opt out of testing just need to send an email to Ms. Guy
  - Have to test 95% of the students or it will reduce the school grade by one letter grade
    - Perhaps Erin can put something together as the data person for the district
  - Can have a meeting about the data in the fall after the test results are in
    - PARC results typically correlated with the students

- Open enrollment opened today for out of district if approved once wont have to do it again. If there is a new student or sibling need to do it
  - School lunch – making some changes to meet our student’s needs. Issues with current federal regulations in too small of portion sizes especially for the older kids, service is too slow. The new service will still follow nutritional guidelines. Will allow for increase in portion size, perhaps fresher options, and open up to new vendors and more options. Snapid will id low income families automatically.
4. Report of Committees
- a. Family Reading night April 20<sup>th</sup> from 5:30 to 7:00 pm
  - b. Nomination committee – open position is for secretary. Committee has send out emails
  - c. Yearbook – to get the word out, March 24<sup>th</sup> online order deadline. April 24<sup>th</sup> in school deadline. The teachers will organize the class picture for the 6<sup>th</sup> grade class before Spring Break. There seems to have been an issue with sending pictures to the established email. Ms. Guy will contact the do not publish students to get permission to be part of the yearbook by March 17<sup>th</sup>. The yearbook will be submitted on April 7<sup>th</sup>. Proof sheets review by teachers needed.
  - d. School supplies – teachers finalizing lists by March 10<sup>th</sup>.
  - e. Book Fair – Need a meeting with Mrs. Pittman, Ms. Guy and PTA. Cathy Snelson put up a sign-up sheet online.
5. New Business
- a. STEM Day – Presentation by Doug Brown – March 22<sup>nd</sup>
    - i. Grades 4-6, maybe 3<sup>rd</sup>. Professional comes to the classroom to present. Lead the students through an interactive project. Need 8 volunteers. Volunteers from NM Environmental Dept, LANL, and ABQ. Need a Life sciences or Computer science volunteer. Will run for half day from 9 am to 12 pm would like engineers, mechanical engineering, geology, and/or biologists. Would prefer they bring their own projects or demos. They should meet at the teachers lounge at 8 am – orientation will be 1 hour. There will be 2 groups. Contact [dlbrown@lanl.gov](mailto:dlbrown@lanl.gov).
    - ii. Lower grades could do a science project that day, but separate from this event.
  - b. Grant Requests
    - i. 3<sup>rd</sup> grade reading challenge
      - 1. Motion Erin, Second Ramey; 6 yes, 0 no, 0 abstain
    - ii. 3<sup>rd</sup> grade NM/Los Alamos History – Social Studies
      - 1. Motion Erin, Second Ramey; 6 yes, 0 no, 0 abstain
    - iii. New school nurse orientation
      - 1. Passed to Ms. Guy
    - iv. 5<sup>th</sup> grade para cards – knot tying
      - 1. Motion Erin, Second Ramey; 6 yes, 0 no, 0 abstain

Meeting adjourned at 1:12.