



Los Alamos, New Mexico

Mountain PTA Educational Grant Policy:

The approved PTA Budget authorizes money for Educational Grants to teachers, staff, students and Mountain parents. Grants must be approved prior to reimbursement request. Most grants must be approved at a regular PTA meeting, so please keep this timing in mind. Grant requests in excess of \$500 will require an amendment to the annual budget and will need to be approved by the PTA general membership.

**Project Title:** Flip Chart Post-it Boards for 1st Grade

**Requester:** 1st Grade Teachers

**Which students will the project benefit?** \_\_\_\_\_

Boards would be used for all students in 1st grade.

**Amount Not to Exceed:** \$ \$80

**Please provide the following information:**

- 1) Will this project solve an existing problem or meet a need for students that is not currently being met? Poster flipcharts are used for classroom discussions.
- 2) How will the project work? If possible, please include an approximate timetable. Posters will be used throughout this 2022 school year.
- 3) Please give an itemized list of expenses. Has funding been sought from any other source? Please explain. Teachers have used their Mad Money, this is additional.
- 4) Other information that might help the grant committee in considering this request. Papers from poster boards are used as reference materials for students because they can be hung around the classroom. The boards will be shared among the 1st grade teachers.

Amount of Grant Authorization:	
Date of authorization:	
Amount reimbursed:	
Date of reimbursement:	

**Grant approvals will expire on June 30. If receipts are not submitted by this date, grants will have to be resubmitted for next year.**