



PTA Grant Request

Mountain PTA Educational Grant Policy:

The PTA Budget authorizes money for Grants to teachers, staff, students and Mountain parents. Grants must be approved at a PTA meeting, so please keep this timing in mind. See <http://www.mountainpta.org/teacher-resources>.

Requester: 6th Grade

Date: 1/5/22

Educational Grant (under \$500) General Grant (over \$500)

Project Title: 6th grade student tote bags

Which students will the project benefit? _____

All 6th grade students for following school year

Amount Not to Exceed: \$ 210.00

Please provide the following information (attach pages as needed):

- 1) Will this project solve an existing problem or meet a need for students that is not currently being met?
Meet need for future students 23/24 school year.
- 2) How will the project work? If possible please include an approximate timetable. Teacher would provide totes first day of school to 2023-24 6th grade students to carry supplies. Used all school year.
- 3) Please give an itemized list of expenses. Has funding been sought from any other source? Please explain.
6 - 12 packs of Lily Queen Natural Canvas Tote Bags = \$205.74 Amazon
- 4) Other information that might help the grant committee in considering this request.
Funding was provided through our yearly purchase orders, but POs can no longer be used at Amazon other sources have subpar quality.

For PTA Treasurer Only:	Date of Reimbursement:	
Amount of Grant Authorization:	Amount Reimbursed:	
Date of Authorization:	Check #:	

Grant approvals will expire on June 30. If receipts are not submitted by this date, grants will have to be resubmitted for next year.