



Los Alamos, New Mexico

Mountain PTA Educational Grant Policy:

The approved PTA Budget authorizes money for Educational Grants to teachers, staff, students and Mountain parents. Grants must be approved prior to reimbursement request. Most grants must be approved at a regular PTA meeting, so please keep this timing in mind. Grant requests in excess of \$500 will require an amendment to the annual budget and will need to be approved by the PTA general membership.

Project Title: Spelling City for Third Grade

Requester: Kandice Favorite

Which students will the project benefit? The third graders will benefit from Spelling City.

Amount Not to Exceed: \$ 210,00

Please provide the following information:

- 1) Will this project solve an existing problem or meet a need for students that is not currently being met?
- 2) How will the project work? If possible, please include an approximate timetable.
- 3) Please give an itemized list of expenses. Has funding been sought from any other source? Please explain.
- 4) Other information that might help the grant committee in considering this request.

Amount of Grant Authorization:	
Date of authorization:	
Amount reimbursed:	
Date of reimbursement:	

Grant approvals will expire on June 30. If receipts are not submitted by this date, grants will have to be resubmitted for next year.

PTA Educational Grant Request – Spelling City for Third Grade for 2020-2021

Third grade is requesting \$210 to cover the cost of Spelling City for the 2020-2021 school year. The yearly membership fee is \$69.95 per class.

1. Will this project solve an existing problem or meet a need for students that is not currently being met? Yes.
2. How will the project work? Spelling City is a program that the third grade classes use throughout the school year. It is a way for students to practice their weekly spelling words, as well as take pre and post tests. The program keeps track of each student's progress so it is a helpful tool for collecting data.
3. Please give an itemized list of expenses. Has funding been sought from any other source? The yearly membership is \$69.95 per class for a total of approximately \$210.00. Other funding has not been sought.
4. Other information that might help the grant committee in considering this request. PTA paid for Spelling City for third grade last year through an educational grant request.